



## The Theta Theta Chapter of Alpha Phi Omega



### Service Policy

Each brother, for each semester (Fall and Centre/Spring), must complete two (2) service hours in each area of service (nation, community, campus and fraternity) at APO sponsored projects. To help brothers achieve this requirement, the chapter will provide at least two (2) service projects per area for each long term. Serving on a standing committee may count as one hour of service to the fraternity each semester. A written service evaluation form, completed by the brother, will serve as verification for each completed project.

Each brother must complete four (4) extra hours of service each semester. These hours may be in any area of service and do not have to be APO sponsored projects.

Sign-ups for service projects will be written on the service sign up form to be available two-weeks prior to the event. The Vice-President of Service will remind brothers of their commitment by e-mail three (3) nights before a project. Brothers may cancel their participation in the project within 24 hours of this notice; however, that brother is then responsible for finding a replacement. In the absence of a reasonable excuse as determined by the Vice President of Service or if the brother fails to find a replacement, the brother will have to provide service to the chapter. The Vice President of Service will determine this service. For those brothers who habitually (three times in one semester) do not complete their responsibilities toward projects, actions will be taken by the Chapter Review Board.

All APO sponsored service projects shall be planned by the Service Committee. The Service Committee will outline all projects to be completed during any Centre/Spring term within the first three (3) weeks of said Centre term. Also, the Service Committee will outline all projects to be completed during any Fall term within the first three (3) weeks of said Fall term.

For a service project to be considered an APO sponsored project, at least 20% of the active brotherhood must sign the sign-up form, or fewer if the Service Committee deems 20% excessive. In the case of excessive cancellations of attendance (as to not have enough brothers to be able to successfully complete a project) that project may be cancelled and still considered as one of the chapter provided projects. If an APO project is cancelled, those still signed up to complete the project may still participate in it as a non-APO sponsored project.

Two days after each completed service project, the Vice President of Service will send out a written service evaluation form to the brothers who participated in the project. These forms must be returned to the Vice President of Service within seven (7) days of distribution. The Vice President of Service shall review and compile these forms.

At least one service project per school year will be a joint project with a minimum of one other APO chapter. Service projects conducted at Sectional Conference may count



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toward this requirement only if 20% of the active brotherhood participates. This promotes inter-chapter relations and provides fellowship. Furthermore, at least once each school year, this chapter of APO will conduct a joint project with a social fraternity or sorority (rotating annually) on the campus of Centre College.

The chapter will participate in National Service Week each year. A National Service Sub-Committee under the direction of the Service Committee will be formed at the end of each Spring term to plan and promote the service week. The committee will also provide timely and essential paperwork to nationals in order to promote the chapter and qualify for the National Service Award.

At least once per academic year, this chapter of Alpha Phi Omega will conduct a service project with a high school service or honors club from the local area.