Centre College
Music Program
Handbook

Academic Year 2013-2014

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I. General Information

A. Music Program Meetings

The music program holds a fall planning meeting just before the start of the academic year. All faculty, including part-time and adjunct instructors, are invited. Discussion covers topics such as curriculum, budgeting, student and faculty recitals, teaching, rehearsal schedules, program-sponsored concerts, etc.

The music program generally meets once a month during the academic year. The times and dates will be determined early each term. Full-time faculty and the elected student member(s) attend regularly and all part-time and adjunct faculty are welcome at all meetings. Agenda items may be submitted to the chair of the program by any member of the faculty or by any music student.

B. Applied Music Instruction and Course Requirements

The Centre College music program offers private instruction in the following areas: piano (classical, jazz), harpsichord, organ, voice, violin, viola, cello, double bass, banjo, mandolin, guitar (classical and popular), bass guitar, harp, flute, oboe, clarinet, bassoon, saxophone, trumpet, French horn, trombone, tuba, percussion, and composition. A student wishing to study any other instrument should contact the chair of the program.

Students who take private instruction in music normally carry a course load of 12-16 hours in a long term, of which one unit is private instruction.

College regulations require that students be provided with a syllabus at the first lesson stating course objectives, requirements, and grading policies. The last should include information on how the final grade will be determined and how such factors as preparation, practice, performance, attendance, and jury will influence the final grade. A copy of the syllabus should be sent to the chair of the program and will be kept on file in the Grant Hall office.

Students are expected to purchase music as assigned by the instructor. If a student needs photocopies for study purposes, the cost of the photocopies is the student’s responsibility.

Each instructor will require attendance at a number (normally 3) of the concerts offered by the College in its various series: student performances, Norton Center Subscription series, etc. These will vary for each instructor, but all students studying applied music will have a similar requirement, such as three concert attendances with one being a college ensemble in which the student does not participate.

Students taking applied music normally participate in a music program or chamber music ensemble as well. All private vocal students must participate in a choral ensemble. Intermediate and advanced instrumentalists must participate in the orchestra or other music program ensemble as available. Intermediate and advanced pianists will be asked to accompany another student or a choral ensemble as part of their study or may participate in any college ensemble.

Studio Class attendance and performance are normally required as part of an applied music course.

C. Levels of Applied Music Instruction

Applied instruction is offered on four levels, each level spanning two long terms of study:

MUS 100 Level: First year
MUS 200 Level: Second year
MUS 300 Level: Third year
MUS 400 Level: Fourth year
All new students must register for applied music at the 100 level. Students may elect private lessons for the equivalent of 6.5 hours per term or for 13 hours per term for intermediate or advanced level performers. For the 1-credit, 6.5 hours of instruction there are eight forty-five minute lessons plus one thirty-minute lesson. The normal requirement is a minimum of four hours of practice per week at the 100 and 200 levels, and six hours of practice per week at the 300 and 400 levels. For 2 credits, 13 hours, lessons are one hour in length each week. Practice time is determined by the instructor.

At the instructor’s discretion and after discussion with the chair of the program, students at the 100 level in voice, piano, and guitar may be taught in small classes (minimum 5 students) rather than private lessons. Normally such classes are 60 minutes in length and meet twice a week for 9 weeks.

Senior level music majors, minors, or other advanced students at the 400 level may enroll in MUS 500 – Senior Recital. This two credit, applied music course provides 13 hours of instruction in a long term and replaces registration in MUS 400. No student should register for both MUS 400 and MUS 500 simultaneously for the same instrument or voice.

D. Applied Music Fees

1. Applied Music Fee

Students registering for applied music courses pay a $300 fee per course, except for the following groups of students: 1) music scholarship holders and declared music minors pay a $150 fee per 1 hour course (or $300 for 2 credits of lessons); 2) declared music majors pay $100 for one credit hour course or $130 for two credit hour course. A third applied music course in one term requires the $300 fee regardless of the student's status.

2. Faculty Pay

   a. Rate. The current pay for adjunct instructors is $40 per hour of applied instruction. Faculty who travel to Danville over 20 miles round trip are reimbursed at $0.45 per mile for up to 9 round trips for 1-10 students, 18 round trips for more than 10 - 20 students, and 27 round trips for more than 20 students. Faculty will also be compensated by the hour for juries in terms when their students are required to perform, and be paid for their mileage.

   b. Schedule. Payments are made twice each long term; on the last business days of October, December, March and May. Every instructor should be sure to fill out any necessary employment forms at the beginning of the year and confirm student registrations on the official roster from the Registrar’s office and with the Performing Arts Coordinator within 2 weeks of the start of each term.

3. Refunds of Applied Lesson Fees

A student who drops applied music before taking a lesson and within the official drop period will be refunded the entire fee. If a student drops after the drop/add period, there is no refund. Faculty will be paid for any lessons taught prior to the student’s withdrawal.

Adjunct faculty will be compensated at $40 per hour for no more than two lessons missed by a student in cases when the student has been contacted, assigned a lesson time, and the student has confirmed that time with the instructor in person, by phone, or by email. Students will be billed for these missed lessons according to the current policy on applied music fees as long as they remain registered in the course.

Understood in this policy is that any instructor who makes contact and suggests or assigns a lesson time, but does not hear confirmation back from the student, should assume that the student will not take a lesson at that time. We also suggest that adjunct faculty not teach private lessons on the first or second day of any term. It can be very difficult for students to sort out their schedules immediately upon their return to campus.
E. Faculty ID Card, Email, and Network access

Faculty ID card
All Centre faculty (full or part-time) will need to acquire a Centre ID card. This card serves as a key card to any building the faculty member might need access to, and also enables faculty to “charge” lunch or refreshments at any of the on-campus dining facilities. (The charge will be deducted from your next paycheck.) To acquire a Centre ID card, contact Anita Bertram at x5473 to make an appointment.

Centre Email
All Centre Faculty are required to access their Centre email accounts on a regular basis, or arrange for all email from those accounts to be forwarded to the email account of their choice. To learn how to set up your email account, contact Information Technology at x5575. You cannot set up an email account until you have a Centre ID.

CentreNet
In addition to email, faculty will need to be able to access CentreNet. CentreNet includes all registration information, student photos, access to forms, policies, time card access and more. Grades are entered via Centre Net.

To learn how to access CentreNet, contact Information Technology at x5575 or put in an online helpdesk call by going to http://helpdesk.centre.edu/helpdesk/submit/

F. Review of Adjunct Faculty

1. Student Evaluation of Adjunct Faculty

The College requires regular review of all faculty by students. Part-time faculty members normally have half of the courses they teach evaluated. For applied music instructors, this guideline requires evaluation by all students in one long term per year. The faculty member may have each term evaluated. The music program has designed a form for evaluation of applied instruction on which there is a place for questions posed by an individual faculty member. This evaluation process will be administered by the associate dean’s office.

2. Evaluation by the Music Program

The Program conducts a review of adjunct faculty members in their first and third years; subsequently, adjunct faculty are reviewed every fourth year. The review consists of the student evaluations outlined above, a written self-evaluation which should include a copy of the syllabus, comments on teaching strategies and student learning, and assessment of the teacher’s own strengths and weaknesses. In cases where there are a significant number of students and a multi-year association between the instructor and the College, a member of the full-time faculty of the Music Program shall observe a lesson at least every other year. These shall be summarized by the Program Chair in a letter at the end of the spring term.

G. Registration Procedures and Scheduling of Applied Music Courses

1. Registration

All students must be properly registered with the registrar for applied music courses. Any student who has registered for a course and then drops it must do so officially either on-line or at the Registrar’s office. No lessons should be given to a student who has not completed registration, confirmed by electronic roster from the Registrar’s Office. The last date to add or drop applied courses is the same as for any other college course. (See Academic Calendar for 2013-2014)
2. Scheduling Lessons

Enrollments and students’ schedules can be accessed through the registrar’s webpage. Questions about how to access class rosters should be directed to the registrar’s office, ext. 5360. Instructors can build a teaching schedule from the information obtained electronically but, especially in the fall, there is considerable change within the first week or two. Early in the fall term, there will be a general meeting of all registered and unregistered but interested students and all applied instructors. Lesson times will be determined and those not registered will complete a drop/add form. Instructors should get their students’ names, phone numbers, email addresses, and copies of their schedules. Registration in the spring term is done electronically.

The Performing Arts Coordinator also has access to all electronic rosters in applied music. She will be able to assist you in contacting students in a situation when you cannot access the Registrar’s site.

Applied instructors shall send a copy of their teaching schedules as soon as possible to the Performing Arts Coordinator with the student names, phone numbers, and email addresses and day/time of the lessons.

3. Make-up Lessons

If a student has a legitimate reason for missing a lesson or appears on the Wellness Center list and/or notifies either the instructor or the Grant Hall office in advance (usually 24 hours), the student is entitled to a make-up lesson. In other cases, the instructor will decide whether or not a make-up lesson should be given. Should an instructor miss a lesson, the instructor will reschedule a lesson as soon as possible.

4. Reporting Absences

If a student has more than one absence without an excuse, you should contact Mary Gulley at mary.gulley@centre.edu or call her at 238-5223.

H. Grading

1. What the Letter Grades Mean

The grade of “A” should represent that a student at any level of instruction has worked diligently and has made outstanding progress in light of the student's innate ability. A “B” means that a student has accomplished material with significant progress and performed well during the term. A “C” means that the student has worked satisfactorily and performed acceptably during the term. Unexcused missed lessons or lack of effort and progress will result in a marginal (“D”) or unsatisfactory (“U”) grade.

The following grading system applies to all students matriculating at Centre College.

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Points Per Credit Hour</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.00</td>
<td>Excellent</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
<td>Good</td>
</tr>
<tr>
<td>B-</td>
<td>2.67</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>2.33</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>C-</td>
<td>1.67</td>
<td>Marginal</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
<td>Unsatisfactory</td>
</tr>
<tr>
<td>U</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>P*</td>
<td>None</td>
<td>A noncompetitive passing mark awarded at the request of the student for work at the C- level or above.</td>
</tr>
<tr>
<td>PD</td>
<td>A grade of D awarded in a graded course taken Pass/Fail, entered into the GPA</td>
<td></td>
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</tbody>
</table>
Early in the term, instructors will provide students with a written syllabus outlining the academic responsibilities for the term. The syllabus will explain how the final grade will be determined and how such factors as preparation, performance, and attendance will influence the final grade.

Faculty should warn persistently unprepared or absent students about their marginal or unsatisfactory performance as early as possible and report their names on the “Midterm Grade Report” form to the Registrar.

Students who receive a D or a U in applied music may repeat the course and the subsequent grade will replace the earlier grade in the student’s GPA.

### 2. Pass/Fail Option

Students may enroll for a course using their pass/fail option. Students who wish to use this grading method designate this to the registrar within the drop-add period. The instructor will not be aware that the student is studying for a grade of pass/fail. The instructor will turn a letter grade into the registrar who converts A to C- grades into a Pass. A grade of D is recorded as a PD and figures into a student’s grade point average.

NOTE: All students (not just juniors and seniors) may avail themselves of this choice. These hours, however, will count as part of the total of seven such hours allowed for a degree.

### 3. Juries and required studio class performance

**Juries (required for declared majors and minors only)**

All declared majors and minors will do a jury on their primary instrument in each long term for the full music faculty. Jury dates will be announced by midterm. The works performed at the jury are determined by the faculty member and the student. As a general rule, five to ten minutes of music are the norm for a jury.

The full music faculty will offer written comments and/or a grade. The instructor assigns term grades and may include the jury as part of the final grade in any way he or she sees fit.

A half or full recital may substitute for the jury in the term of the recital as will a major role in an opera or a concerto performance. Any other solo appearances will normally not substitute for the jury. Majors and minors must do a jury each long term only on their primary instrument.

Students should come to the jury appropriately dressed and with three copies of the completed and typed jury sheet.

**Required Studio Class Performance**

All non-major/minor applied students, or majors/minors on their secondary instrument, must perform at a studio class toward the end of the term. The only exception is for students in their first term at the 100 level. The works performed are determined by the faculty member and the student. Students should come to the studio class appropriately dressed. Students in smaller studios should plan to perform at one of the larger studio classes. A member of the full time faculty will observe these studio class performances.
I. Money Matters

All purchases require the prior approval of the “Account manager.” (The account manager will often approve expenditures by email to the Performing Arts Coordinator.) General categories as follows:

- General music expenses – Barbara Hall
- Choral music and choral tour related expenses – Barbara Hall
- Instrumental music, instruments (purchase and repair), equipment (amps, stands, etc), instrumental tour related expenses – Jaemi Loeb
- Office supplies – Performing Arts Coordinator Sallie Bright
- Other funds (outside of music department) – see Performing Arts Coordinator

Order from vendor through Performing Arts Coordinator
Please attach specific order information (printout of web shopping cart, catalog with item numbers, etc.) and she will order it using a college credit card. This is by far the most efficient administrative solution.

Pay invoice to vendor
Services or goods are already delivered and you have an invoice, or you are requesting payment to an individual for services rendered. (This is how guest musicians are paid.) The Performing Arts Coordinator will submit the invoice or check request and the Finance office will cut a check, which is either returned to the Performing Arts Coordinator (if requested) or mailed to the payee. If a check is requested for a person not employed by Centre College, the person requesting the check must provide to the Performing Arts Coordinator 1) the home address and 2) the social security number of the payee.

Petty cash request
Submit a completed, approved petty cash request form to the Performing Arts Coordinator (for the records) and to Judy Bowell in the cashier’s office. Limit of $50, not an option for travel. Request for Petty Cash forms are available in the Grant Hall office or on the Finance Office web page. You must submit your own form to Judy Bowell in Boles Hall to receive your money.

Reimbursement (travel)
Submit a completed copy of a Travel Expense report to the Performing Arts Coordinator, who will submit it to the Finance office. Travel Expense Reports are available on the Finance Office web page or in the Grant Hall office.

Reimbursement (goods only)
This is frowned upon by the Finance Office but is sometimes the only recourse. If the expense is less than $50, submit a petty cash request and attach receipts. (Be sure to give a copy of the request and receipts to the Performing Arts Coordinator as well). If more than $50, the Performing Arts Coordinator will submit receipts and the finance office will make a direct deposit.
II. Performances

A. Adjunct Faculty Recitals

1. Fees and Honoraria

A small honorarium is paid to both the soloist and accompanist. If an adjunct faculty member appears as an assisting artist on a recital sponsored by the Music Program a small honorarium is paid based on the extent of the participation.

2. Recital Scheduling

Recitals for the fall term should be scheduled by September 15. Recitals for winter or spring term should be scheduled by November 15. If the recital is to be performed in the Gillespie Recital Hall, see the Performing Arts Coordinator in Grant 304. If the recital is to be performed in Weisiger Theatre or Newlin Hall, see Karen Sherwood in the Norton Center Offices. Access to the Norton Center spaces is extremely limited.

3. Priority Policy.

"The Music Program will sponsor adjunct recitals within the limits of available funds with requests prioritized as follows:

Adjuncts with the longest hiatus since their last Centre recital will be given first priority.

New adjunct faculty members will be given second priority.

Adjuncts who have the largest number of Centre students will be given third priority.

Adjuncts who gave a Centre recital the previous year will be given fourth priority.

Adjuncts who wish to give a recital without financial support of the Music Program are welcome to do so, with approval of the Chair.

B. Student Recital Policy

The music program encourages students studying privately to set as a goal a public performance. In addition to Musicians Showcases at which several performers play and sing, the faculty supports formal public presentation of half or full recitals by well-prepared students. The faculty recognizes and endorses the value of such a capstone experience. The faculty reserves the right to determine the readiness and quality of the performance so that such public presentations positively represent the standards of the College's music program. A student must be registered for private lessons or have completed the pre-recital hearing while enrolled in applied music.

1. Half and Full Recitals

Sophomores and juniors may perform a half recital. A half recital consists of 20-35 minutes of music. Seniors may perform a half or a full recital. A full recital consists of 45-60 minutes of music. Public performance of a recital substitutes for taking a jury at the end of the term.

2. The Recital Form and Recital Fee

The student should pick up a Recital Form from the Performing Arts Coordinator in the Grant Hall office at least two months before the performance. The first and most crucial step is to receive the instructor’s agreement by signature to serve as faculty sponsor of the recital. The form also asks for proposed repertoire, accompanist’s name, and a proposed date for the recital. The completed form plus $30, or a check in that amount made out to Centre College, must be turned
in to the Performing Arts Coordinator at least six weeks before the proposed recital. The fee covers the program and its duplication and one CD recording of the recital.

The music faculty will review the recital plan and the proposed date and notify the student and teacher of the result. In most cases, a recital plan will be approved as submitted.

3. **Scheduling the Recital**

A tentative date for any student recital should be proposed by the student and faculty member at the end of the spring term prior to the academic year of the recital. A critical step in the fall is to confirm the recital date and the recital hearing date. Both will be performed in the Gillespie Recital Hall. To schedule these dates the student should check first with the Performing Arts Coordinator, who will initial the form. For a performance in Weisiger Theatre or in Newlin Hall, a student must check with a member of the Norton Center staff. Performances in Weisiger Theatre and Newlin Hall will occur only under very unusual circumstances. No changes in the date of the recital other than necessary cancellation may be made later than three weeks before the recital.

4. **The Accompanist and Other Assisting Musicians**

In consultation with the sponsoring faculty member the student arranges for an accompanist at least two months before the recital. The music program will cover the cost of the accompanist for recitals by music majors and minors. Other students must pay their accompanist. The instructor and other music program faculty will help in suggesting possible accompanists. The sponsoring instructor must have worked with the student and the accompanist and other musicians at least twice before the recital hearing (see below).

5. **The Recital Hearing**

The student performs a recital hearing before two or more of the music faculty at least three weeks in advance of the recital date. All recital participants must be present.

The student must present at the hearing a typed program and program notes. These should include texts and translations for vocal pieces and a short, one- or two-sentence biography of the performer:

*Jane Doe, a native of Paducah, is a junior at Centre College. She has studied the piano since age four. She has competed in Federation of Music Clubs festivals, and has accompanied the Centre chorale for two years. She currently studies with Professor Larry Bitensky.*

The faculty will request performance of portions of the program, with an effort to touch on all major works. The student must demonstrate a level of preparedness that suggests that the program will be at top performance level by the recital date. The hearing will generally last about 30 minutes. The faculty may make suggestions for improving the performance or the program copy. At the end of the hearing and after the performers have left the room, the faculty will decide whether the recital can be given as planned. The instructor will convey the faculty’s decision to the performers.

6. **After the Successful Hearing**

**PRACTICE, PRACTICE, PRACTICE!**

- As soon as possible after the hearing and no later than two weeks before the recital, program notes, short biography, and text translations must be submitted to the Performing Arts Coordinator. If at all possible, the information should be provided on a disk in Word format or via email.
- If a student chooses to produce the program him or herself, he/she must notify the Performing Arts Coordinator of this choice, and submit the finished program copy to both the sponsoring instructor and the Performing Arts Coordinator for approval before duplicating the program. This final check assures accuracy and some necessary standardization for Music Program sponsored recitals.
• Information for publicity must be submitted to the Performing Arts Coordinator three weeks before
the recital. Include a program with the names of all performers and program notes, a short
biography, and the time, date, and place of the performance. The Performing Arts Coordinator will
send publicity to area radio stations and newspapers, submit it to the events calendar and include it
on the events part of the music webpage.
• The student is responsible for all on-campus publicity including posters, invitations, and notices to

  Notesworthy. Careful proofreading of every bit of publicity—for the correctness and completeness
  of the information—is essential. The faculty will further assist in publicizing the recitals in their
  classes, with other faculty members and classes, and with community groups and individuals.
• The student should pick up the programs from the Grant Hall office the last business day before the
recital and be sure that the programs get to the recital location. The programs may be placed on a
music stand outside the door of the Gillespie Recital Hall or a student may have an usher to hand out
programs.
• The student(s) may make arrangements for any after-recital reception, although having a reception is
not a requirement for any recital.
• The student should plan and practice good recital etiquette. This includes entering the recital hall,
acknowledging assisting musicians, taking bows, and acknowledging applause. Dress for the recital
should be appropriately formal and should also be planned and even rehearsed in before the actual
performance. The stage set-up, including page-turner and a chair for that person, and a glass of
water, if necessary, should be planned in advance and checked before the performance. If all the
guidelines above are observed, the student performer should feel confident, relaxed, and ready to
enjoy the presentation program.

C.  Recital Preparation Calendar

Eight to twelve weeks before the performance:
  Complete the Recital Form (copy included—please see last page)
  Confirm recital date through the Grant Hall office.
  Pay recital fee to Performing Arts Coordinator.
  Finalize Recital Preparation Schedule with Performing Arts Coordinator
  Secure accompanist.

Three weeks before:
  Perform hearing before music faculty.
  Submit program to Performing Arts Coordinator.
  Submit publicity information to Performing Arts Coordinator.
  Confirm recording arrangements with Performing Arts Coordinator.

Two weeks before:
  Complete on-campus publicity and invitations.

Failure to meet deadlines or non-compliance with these policies will result in termination of the recital project.

D.  Concert Program Guidelines for Recitals and Ensemble Performances

1. The college’s name, ensemble name, performers’ names, and director’s name are required. If there is a name
   for the program, please include that (e.g. “A Duke Ellington Celebration”).
2. Include the place of performance — Audrey Gillespie Recital Hall, Weisiger Theatre, Newlin Hall, etc.
3. The date and time should follow the format Monday, February 12, 2001 at 3 p.m.
4. For composers and pieces of music, be sure to list the full name of the composer, dates of birth and death, and
   names of individual movements. Give the full title, including Opus number or Köchel number, etc.
5. Include text translations and/or program notes. Please check and double check all spellings, especially of
   foreign names and words.
6. In order to have the program done accurately and on time, please get it to the Performing Arts Coordinator at least three weeks ahead of time, sooner if possible. This will allow you to do a final proofing before the programs are duplicated. After you have proofed the final copy, please indicate the number of copies you need and your paper color preference, and include those specifications with any corrections to the program.

7. Please submit the program electronically to the Performing Arts Coordinator.

8. All programs should list upcoming Music Program events. The Performing Arts Coordinator will add these to the document.
III. Facilities and Resources

A. Teaching Studios.

The Program Chair will assign suitable teaching spaces. Please report any problems with the room or equipment to the Performing Arts Coordinator.

B. Practice Rooms

There is no eating or drinking in these rooms. Practice rooms are open from 7 a.m. to midnight daily. Percussion students and advanced pianists may, with authorization from their instructor, check out keys to G113 and G114 respectively. See the Performing Arts Coordinator for the key form. Some faculty also allow use of their teaching studio for practice by advanced students.

C. Listening Facilities

Doherty Library has CD capable laptops for student use in the library. Faculty may check out laptops for a term. Students may check out CDs for one week.

D. Reserve Materials.

Faculty may put scores and CDs on reserve at the Doherty Library by contacting the circulation supervisor.

E. Other Audiovisual Equipment

Video and DVD cameras, VCRs, etc. may be reserved by contacting Center for Teaching and Learning (CTL) at x5288. For recording equipment in Grant Hall, see Mark de Araujo (extension 5425 or Grant 317).

F. Instrument Check Out

Students must sign a check out form (see Appendix G), detailing students’ responsibilities for instrument security, maintenance, repair from damage, etc.

Students must give current contact info

In the event of need for the instrument by another student, primary student will be contacted to make arrangements

G. Copies

Copying for Music Program faculty use only may be done in the Grant Hall office. Faculty should ask the Performing Arts Coordinator for a copier code; they should not give this code to students. Students are responsible for doing and paying for their own copying. Adherence to copyright law is expected of all employees.

H. Music and Instrument Storage

Lockers are available in Grant 102 and Grant 107 for instrument and music storage. They are available on a first-come, first-serve basis. Students must purchase their own combination lock and must register the combination with the Performing Arts Coordinator.

I. Funds for special opportunities with students
Funds for off campus trips are available in limited supply from the Music Program and the Division I Chair, Mark Rasmussen. Funds to cover entertaining students for a meal in a faculty member’s home are available in limited supply from the Dean of Students; contact Anita Bertram at ext.5473.

J. Traveling off-campus with students

All students traveling off-campus for a college-sponsored activity must complete a “Trip Responsibility Form.” These forms are available on the Academic Affairs website. Completed forms should be given to the Performing Arts Coordinator before departure. Students driving cars for an off-campus college sponsored trip must complete a “Student Driver Responsibility Form.” Students driving their own cars will be compensated for gas. Completed forms should be given to the Performing Arts Coordinator.

K. Parking

All employees of the College will receive a parking decal that must be displayed while on campus. Faculty may park in any lot designated for faculty and staff. There is no charge. For information contact Department of Public Safety at ext. 5535 or register for a decal through the Faculty CentreNet portal.

L. Grant Hall Access and Keys

Outside Door Policy

The Grant Hall outside automatic doors will be open to the general public from 7 a.m. to 5 p.m., Monday - Friday. The Grant Hall front door will be open as needed to allow admission for events open to the general public, such as recitals in Gillespie Recital Hall. Arrangements for special events must be made at least 7 days in advance with the Performing Arts Coordinator.

When requesting use of Gillespie Recital Hall for public events, the person making the request will indicate on the Facility Request Form the hours the front automatic doors need to be open to the public. The Performing Arts Coordinator will contact Public Safety, who will ensure that the doors are reprogrammed as needed.

Faculty can gain access to Grant Hall at all times with their ID card or office key (front door to Grant Hall only). Students who need access after 5 p.m. will be given access until midnight via their ID. Any inappropriate access is punishable by a $500 fine.

Key Requests

The Performing Arts Coordinator has the form for requesting keys to Grant Hall facilities and maintains records on keys checked out. Faculty and staff may request keys from the Performing Arts Coordinator for areas they need to access with the approval of the person responsible for that area.

Students may check out keys for workshop, academic, or production use. The student and the faculty or staff member having jurisdiction for that area of the building must sign the key request form before the student will be issued keys by the Performing Arts Coordinator. Keys must be returned at the end of the use period, such as the end of term or end of the academic year. All student keys must be returned by the end of each academic year. Students must only use keys for the intended purpose. Any student misusing this privilege will relinquish keys and be denied key checkout privileges.
IV. Ensembles

A. Registering for Ensembles

Students must register for ensembles. (Exceptions are granted only by the ensemble director and are very rare.) A maximum of six credit hours of ensemble participation may be counted toward the 111 hours required for graduation. To receive academic credit for ensemble participation, students register for the credit just like any other course and within regular registration deadlines. Ensemble credit is graded on a pass/fail basis only and these hours are not counted against the maximum of seven credit hours of graduation credit that a student may elect to take on a pass/fail basis.

B. Ensemble Rehearsal Facilities

Grant 113 and 114 are the primary instrumental and choral ensemble rehearsal rooms, respectively. Full-time faculty should reserve their rooms and rehearsal times using the on-line reservation system. As soon as possible, other ensemble directors should submit proposed rehearsal days and times to the Performing Arts Coordinator. The chair of the music program in consultation with faculty will determine the schedule for all rehearsals. Other rooms, especially Grant 401, 402 and 403 classrooms are also available for rehearsal after 4:00 p.m. Faculty should schedule these rooms with the Performing Arts Coordinator or, after consultation with the Performing Arts Coordinator, use the online reservation system.

C. Guidelines for printed programs; See section II. D.

D. List of Ensembles

Centre College Choir (one credit hour per term)
Two to three hours of rehearsal per week and participation in all performances for the full season of the Centre College Choir.

Centre Singers (one credit hour per term)
Acceptance by audition, four hours of rehearsal per week, participation in all performances by the Centre Singers.

Centre Men's Voices (one credit hour per term)
Open to all men by audition. Two and one half hours of rehearsal each week.

Centre Women's Voices (one credit hour per term)
Open to all women by audition. Two and one half hours of rehearsal each week.

Centre College Orchestra (one credit hour per term)
Two and one half hours of rehearsal per week plus an added dress rehearsal and participation in performances are required of all members.

Centre Jazz Band (one credit hour per term)
Three hours of rehearsal per week.

Kentucky Ensemble (one credit hour per term)
Three hours of rehearsal each week. (not active fall term 2013)

Centre Wind Ensemble (one credit hour per term)
Acceptance by audition. Two hours of rehearsal per week.

Centre Percussion (one credit hour per term)
No audition necessary. Two hours of rehearsal per week.

Other ensembles may be formed from time to time according to student interest.
V. Centre College Concerto Competition
For approval of your repertoire for the competition, go to http://music.centre.edu/concerto-competition/

1. To be held every fall on an alternating basis for piano/brass/percussion and the following year voice/woodwinds/strings. Competition for Fall, 2013: piano/brass/percussion.

2. Normally there will be 2-3 winners each year for performance the following spring. Exceptions can be made.

3. The competition will be held at the end of the fall term, normally on the evening of the day of juries or on the latest Saturday of the term. Judges will include the current orchestra conductor and two other full-time Centre music faculty members. Guest judges may be invited either as replacements or additional judges.

4. Repertoire must be approved in advance in consultation between the instructor of each competing student and the orchestra conductor. Considerations will be given to: 1) the difficulty of the orchestral music; 2) the instrumentation of the orchestral score; 3) the length of the piece; and 4) the cost of purchasing or renting the full score and parts.

5. Students may choose pieces for solo instrument with either orchestra or wind ensemble accompaniment.

6. Normally concerto movements or arias should be no longer than 12-15 minutes. Again, consultation with the orchestra conductor will settle questions of length.

VI. Performing Arts Scholarships
High School students may audition for Performing Arts Scholarships by applying online at http://web.centre.edu/mus/Scholarships.html. Auditions are held in February.

VII. Awards and Honors

Musicians Showcases
During each term, students who have given highly commendable jury performances in the previous term or who have excelled in their work during the current term are given the opportunity of performing for the college community in a public Musicians Showcase sponsored by the Music Program each long term.

Music Prizes
The music faculty vote on four prizes that are awarded at the College’s Spring Honors Convocation.

1. The Myrtie C. Franklin and Imogene F. Bennett Music Prize
   Awarded to a junior music major whom the music program recommends as the most deserving of financial aid, to be applied to the tuition of the senior year.

2. The E. Wilbur Cook Music Prize
   Presented to the senior who has made the greatest progress in music studies.
3. **The Marie and Andrew DiMartino Memorial Music Prize**  
   Awarded to a freshman or sophomore who best exemplifies participation and achievement in applied and ensemble music courses at Centre.

4. **The Burke Prizes**  
   Awarded to a female student and a male student, in any class year, each of whom has been active in and contributed strongly to a college music ensemble while also participating on an athletic team (preferably a varsity team) for at least a term.
Appendix A

RECITAL GUIDELINES

The Music Program is committed to helping students present high-quality recitals that are a satisfying experience for both the performers and the audience. The following guidelines are detailed to help ensure you don’t overlook anything. Plan well and carefully early, so that as the recital approaches you can concentrate on the most important part: the music. Thorough planning will prevent last-minute crises that will distract you from giving your best performance.

Students planning to give Music Program recitals should do so with the guidance of an applied music faculty member.

1. **AS EARLY AS POSSIBLE, BUT NOT LATER THAN 8 WEEKS BEFORE THE PROPOSED RECITAL:**

   The student submits the Recital Form with the $30 recital fee. Please note that the form includes a proposed repertory list, accompanist name, a proposed date for the recital hearing and the recital, and a teacher’s signature. The teacher’s signature confirms that the teacher has helped develop the plan for the recital, feels the student is capable of executing the plan, and will monitor the student’s progress.

2. **SCHEDULING IS DIFFICULT. START EARLY.** All student recitals should be scheduled in the Audrey Gillespie Recital Hall, Grant 114. To schedule the date for a performance, check first with the Performing Arts Coordinator in the Grant Hall office, and have her initial the form. For a performance that needs to be in Weisiger Theatre or Newlin Hall, check with the Norton Center box office staff. Have a Norton Center staff member initial the form.

3. **Up on approval of a recital plan and date, the student should contact two full-time faculty members to attend the recital hearing.** These names should be reported to the Performing Arts Coordinator. The hearing will be at least three weeks before the recital, performed for two or more members of the music faculty.

4. **At the hearing:**

   A. Be sure all recital participants are present.

   B. Present a typed program and program notes. These should include texts and translations for vocal pieces and a short (one or two sentence) biography of the performer:

      Jane Doe, a native of Paducah, is a junior at Centre College. She has studied the piano since age four. She presently studies with Larry Bitensky.

   You may use past programs and *Centre Stage* as a guide. These are available in the Grant Hall office. The faculty will review these materials and may make suggestions for improvement.
C. The faculty will request that you perform portions of your program, with an effort to touch on all the major works. You should demonstrate a level of preparedness that suggests that the program will be at top performance level by the recital. The hearing will generally last about 30 minutes. The faculty will make suggestions for improving the performance based on the hearing.

D. At the end of the hearing, the faculty will decide whether the recital can be given as planned. The teacher will convey the faculty’s decision to the performer.

5. After the hearing:

A. Give the final version of your program and program notes to the Performing Arts Coordinator for formatting and duplication. If at all possible, provide it on a disk in Word format or by e-mail. Do this as soon as you can, but no later than one week after the hearing or two weeks before the recital. Pick up your programs from Grant 320A on the day of the recital. You may have someone you trust pick up your programs. However, remember that you are responsible for ensuring the programs are at the hall before the recital.

B. Make any posters or invitations. Be sure all information is accurate!

C. Make any arrangements for an after-recital reception. If you plan to use the Green Room, be sure to reserve it with the Norton Center box office staff.

D. Double check with the Performing Arts Coordinator about arrangements to record the program.

E. Practice, practice, practice! Remember to schedule adequate practice time in the performance hall.

6. General notes:

A. The members of the music faculty have a wide range of knowledge and expertise. If you are having difficulty with any aspect of your recital (finding a suitable edition or information for program notes) feel free to seek help and advice from any of the faculty.

B. Don’t overlook recital “etiquette.” Give some thought to your presentation: practice how you will enter and exit, bow, acknowledge the accompanist, etc. This will make your recital more relaxed and more professional.
Senior Recital Plan Form
Music Program
(to be filled out by student)

Date Submitted: ______________

Performer’s Name(s) __________________________________________

  Instrument ________________________________________________

  Teacher __________________________________________________

Assisting Artist(s) ___________________________________________

  Instrument ________________________________________________

  Teacher (if applicable) ______________________________________

Proposed Date, Time, and Location of the Recital Hearing

____________________________________________________________

Proposed Date, Time, and Location of Recital

____________________________________________________________

Initial of Performing Arts Coordinator or Norton Center staff indicating space available: ______

On a separate sheet, list the proposed repertory, indicating composer, complete title of the work, instrumentation and arranger or editor. Be clear about any excerpts, for example: “Allegro” from Sonata in C Minor, opus 13. The matter of titles can be tricky. The title on the printed music is not always in the appropriate form. Check with a teacher if you are unsure about how to list a work.

Teacher’s Signature(s) ______________________________ Date __________
(By signing the form, the teacher agrees to mentor the student in the recital process.)

Submit completed form and a check for $30.00, made payable to Centre College, to the Performing Arts Coordinator no later than eight weeks before the proposed recital date.

Office use only

Music Program Approval ______________

Recital Hearing Date, Time, Place __________________________________________

Rev 8/2013
Recital Hearing Assessment Form
Music Program
(to be filled out by faculty member)

Student’s Name __________________________________________________________

Instrument _______________________________________________________________

Instructor’s Name ________________________________________________________

Proposed Date of Recital _________________________________________________

The student has successfully:

____ Submitted an acceptable draft of the complete program, including text translations where appropriate

____ Performed the repertoire at a level that will produce a recital of quality

____ Not performed successfully. See below for concerns.

Concerns that must be addressed before the recital can be presented:

Signatures of attending faculty, including the student’s instructor:
Senior Recital Assessment Form
Music Program
(to be filled out by faculty member)

Student’s Name __________________________________________________________

Instrument _______________________________________________________________

Instructor’s Name ________________________________________________________

Proposed Date of Recital __________________________________________________

The student has successfully demonstrated:
   ___ Performance skills at an acceptable level for a music major
   ___ Presentational skills appropriate for public performance

Suggested areas for improvement:

Comments:

Signatures of attending faculty, including the student’s instructor:
Appendix B

Senior Project Forms
Senior Project Proposal Assessment Form
Music Program
(to be filled out by faculty member and student together)

Student’s Name __________________________________________________________

Title of Project __________________________________________________________

Instructor’s Name ________________________________________________________

Proposed Date of Presentation _____________________________________________

The student has successfully:
   ____ Submitted a paper from a 300-level course that establishes the student’s research and/or writing skills at a level that indicates the ability to do a senior project
   ____ Developed a proposal that is significant and suited to the student’s interests and abilities
   ____ Presented a one-page abstract that adequately defines the project

Concerns that must be addressed before the project can be approved:

Comments:

Signatures of attending faculty, including the student’s instructor:
Senior Project Assessment Form
Music Program
(to be filled out by faculty member)

Student’s Name ________________________________________________________

Title of Project ________________________________________________________

Instructor’s Name ________________________________________________________

Date of Presentation _______________________

The student has successfully demonstrated:
    ___ Substantial and sophisticated research
    ___ A coherent and meaningful project about music
    ___ Oral presentation skills of quality

Suggested areas for improvement:

Signatures of attending faculty, including the student’s instructor:
CENTRE COLLEGE
MUSIC JURY/REPERTOIRE FORM

Please type

DATE: _______________________

NAME: ____________________________________  COURSE LEVEL# __________

Is this the 1st or 2nd term of study at this course level: __________________________

INSTRUMENT: ________________  INSTRUCTOR: ________________________

TECHNICAL STUDIES:

REPERTORY: Give composer and complete title
A. COMPOSITIONS COMPLETED

B. WORKS IN PROGRESS

*Star works that have been memorized and/or performed in public
# CENTRE COLLEGE
## CHECK REQUEST FORM

**INSTRUCTIONS:** Use to initiate cash advances, honorariums and awards, and similar transactions where an invoice is not furnished. An individual form is required for each check request. Please type or print plainly. (Check request forms should be submitted to Marlene Settles in the Finance Office by 12 noon on Wednesday in order to have a check issued on Friday.)

Check Payable to: ____________________________________________________________  
I.D. # ____________________________

<table>
<thead>
<tr>
<th>PURPOSE OF PAYMENT</th>
<th>ACCOUNT NO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL ____________________________

Complete **one** of the following:

- [ ] Mail/send check to payee? ______________________________________________________
- [ ] Return check to ______________________________________________________________

Check Request originated by ____________________________ (Date)  
Approved by ____________________________ (Date)
Appendix E
Academic Calendar 2013-14

Fall Term

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Faculty Orientation</td>
<td>Monday, August 26</td>
</tr>
<tr>
<td>Opening Faculty/Staff Conference</td>
<td>Tuesday, August 27</td>
</tr>
<tr>
<td>New Students Arrive</td>
<td>Wednesday, August 28</td>
</tr>
<tr>
<td>New Student Service Plunge</td>
<td>Saturday, August 31</td>
</tr>
<tr>
<td>Opening Convocation</td>
<td>Sunday, September 1</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Monday, September 2</td>
</tr>
<tr>
<td>Family Weekend</td>
<td>Friday-Saturday, September 20-21</td>
</tr>
<tr>
<td>Midterm</td>
<td>Wednesday, October 16</td>
</tr>
<tr>
<td>Fall Break</td>
<td>Thursday-Sunday, October 17-20</td>
</tr>
<tr>
<td>Homecoming</td>
<td>Friday-Saturday, November 1-2</td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td>Wednesday-Sunday, Nov. 27-Dec. 1</td>
</tr>
<tr>
<td>Classes End</td>
<td>Friday, December 6</td>
</tr>
<tr>
<td>Final Examinations</td>
<td>Monday-Friday, December 9-13</td>
</tr>
</tbody>
</table>

CentreTerm

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Begin</td>
<td>Tuesday, January 7</td>
</tr>
<tr>
<td>Founders Day Celebration</td>
<td>Wednesday, January 22</td>
</tr>
<tr>
<td>Classes End</td>
<td>Tuesday, January 28</td>
</tr>
</tbody>
</table>

Spring Term

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Begin</td>
<td>Wednesday, February 5</td>
</tr>
<tr>
<td>Midterm</td>
<td>Friday, March 21</td>
</tr>
<tr>
<td>Spring Break</td>
<td>Saturday-Sunday, March 22-30</td>
</tr>
<tr>
<td>Classes End</td>
<td>Tuesday, May 13</td>
</tr>
<tr>
<td>Final Examinations</td>
<td>Thursday-Wednesday, May 15-21</td>
</tr>
<tr>
<td>Commencement</td>
<td>Sunday, May 25</td>
</tr>
</tbody>
</table>
## Appendix F

### Ensembles 2013-2014

* Ensembles open to faculty and staff by invitation. ** Note: All ensembles taken for credit are graded pass/fail.

<table>
<thead>
<tr>
<th>Ensemble</th>
<th>Description*</th>
<th>Rehearsal Schedule</th>
<th>Conductor</th>
<th>Note **</th>
</tr>
</thead>
<tbody>
<tr>
<td>Centre Singers</td>
<td>This SATB select touring choir is open to all students by audition.</td>
<td><strong>Auditions:</strong> No prepared solo necessary. Sign-up for audition electronically.</td>
<td>Barbara Hall</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Rehearsals:</strong> Mon TBA, Tues &amp; Thurs 4-5:30 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>First rehearsal: G114</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Centre College Choir</td>
<td>Open to all interested students, faculty and staff.</td>
<td><strong>Rehearsals:</strong> Mon 7 pm – 9 pm</td>
<td>Barbara Hall</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>Centre Men's Voices</td>
<td>Singing repertoire from all eras and in all musical styles, this group’s goals are musical excellence and camaraderie.</td>
<td><strong>Auditions:</strong> TBA</td>
<td>Barbara Hall</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>(not offered every term)</td>
<td></td>
<td><strong>Rehearsals:</strong> TBA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Centre Women's Voices</td>
<td>This ensemble sings music of all eras and all styles with a special emphasis on works by women composers. It performs both on and off campus.</td>
<td><strong>Auditions:</strong> TBA</td>
<td>Barbara Hall</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>(not offered every term)</td>
<td></td>
<td><strong>Rehearsals:</strong> TBA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Centre Orchestra</td>
<td>Open to all students who play an orchestral instrument. Auditions may be required.</td>
<td><strong>Rehearsals:</strong> Wed 7-10pm An additional 1-1/2 hour block per week is reserved for sectionals, which are used on a rotating and as-necessary basis.</td>
<td>Jaemi Loeb</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>Centre Wind Ensemble</td>
<td>An opportunity for students who play band instruments to continue enjoying the camaraderie and great music they have grown to love. Audition required.</td>
<td><strong>Rehearsals:</strong> Tues 7-9 pm</td>
<td>Jaemi Loeb</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>Kentucky Music Ensemble</td>
<td>Will explore the ballad-singing and string-band traditions of the Appalachians, and the bluegrass tradition of Central Kentucky</td>
<td><strong>Not active fall term</strong></td>
<td>Nathan Link</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>Centre Jazz</td>
<td>Large jazz ensemble open to all students.</td>
<td><strong>Rehearsals:</strong> Wed, 4 – 6 pm</td>
<td>Doug Drewek</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>Centre Percussion Ensemble</td>
<td>Performs a variety of percussion ensemble repertoire in two public concerts per year.</td>
<td><strong>Rehearsals:</strong> Fri, 4:30-6:30 p.m.</td>
<td>Colin Hill</td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>Centre Pep Band</td>
<td>An ensemble that performs at selected Centre College athletic events.</td>
<td><strong>Rehearsals:</strong> TBA</td>
<td>Jaemi Loeb</td>
<td>No credit</td>
</tr>
<tr>
<td>The Advocate Brass Band</td>
<td>An ensemble of Danville residents, professional musicians, and Centre students that recreates the typical turn-of-the century town band. The band performs three concerts each spring and fall.</td>
<td>For information about openings in this ensemble, contact Dudley Spoonamore at Boyle County High School</td>
<td>Dudley Spoonamore</td>
<td>No credit</td>
</tr>
<tr>
<td>Centre Opera Theatre</td>
<td>Acceptance by audition</td>
<td>Two hours of rehearsal per week</td>
<td></td>
<td>1-hour academic credit</td>
</tr>
<tr>
<td>(not offered every term)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Appendix G

Music at Centre Instrument Check Out Agreement

Instruments owned by the Music Program of Centre College are for the use of students enrolled in Music Program private lessons and ensembles. Generally speaking, instruments are expected to remain in Grant Hall. If you plan to take the instrument out of the building for an extended period of time, please consult Jaemi Loeb, Director of Instrumental Ensembles (859-238-5446, jaemi.loeb@centre.edu, Grant Hall 311).

Though the instrument will be checked out to you, you may be asked to share with another student on occasion. Therefore, instruments must be accessible to Music Program faculty and staff at all times (instruments located on campus in a dorm, etc. are considered accessible). If the instrument will be inaccessible for more than 2 days, you must seek permission from Jaemi Loeb.

Student responsibilities:

- maintain instrument in good working order
- repair any damage caused by student use (normal wear and tear excluded, see Jaemi Loeb with any questions)
- keep instrument accessible for other Music Program uses
- maintain current contact info with Sallie Bright, program coordinator
- return instrument to Sallie Bright at the end of the check-out term

Instrument name and ID#:

Student Name (Print):

Student Signature: Date:
### Full time Music Faculty

<table>
<thead>
<tr>
<th>Name</th>
<th>Classes Offered</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Hall, Chair</td>
<td>Choral Ensembles, Voice, Music electives, Humanities</td>
<td>x5431</td>
<td><a href="mailto:barbara.hall@centre.edu">barbara.hall@centre.edu</a></td>
</tr>
<tr>
<td>Larry Bitensky</td>
<td>Theory, Composition</td>
<td>x5449</td>
<td><a href="mailto:larry.bitensky@centre.edu">larry.bitensky@centre.edu</a></td>
</tr>
<tr>
<td>Nathan Link</td>
<td>Music History, Humanities, Music Electives, Kentucky Music Ensemble</td>
<td>x5430</td>
<td><a href="mailto:nathan.link@centre.edu">nathan.link@centre.edu</a></td>
</tr>
<tr>
<td>Jaemi Loeb</td>
<td>Orchestra, Wind Ensemble, Humanities</td>
<td>x5446</td>
<td><a href="mailto:jaemi.loeb@centre.edu">jaemi.loeb@centre.edu</a></td>
</tr>
</tbody>
</table>

### Part-Time Applied Music Faculty

<table>
<thead>
<tr>
<th>Name</th>
<th>Instrument</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob Bryant</td>
<td>Bass guitar</td>
</tr>
<tr>
<td>David Bryant</td>
<td>Bassoon</td>
</tr>
<tr>
<td>Elaine Cook</td>
<td>Harp</td>
</tr>
<tr>
<td>Doug Drewek</td>
<td>Saxophone, Centre Jazz</td>
</tr>
<tr>
<td>Benjamin Geyer</td>
<td>Jazz Piano</td>
</tr>
<tr>
<td>Leah Hagel</td>
<td>Cello, String Bass</td>
</tr>
<tr>
<td>John Harrod</td>
<td>Fiddle</td>
</tr>
<tr>
<td>Chase Hawkins</td>
<td>Trumpet</td>
</tr>
<tr>
<td>Kim Heersche</td>
<td>Oboe</td>
</tr>
<tr>
<td>Colin Hill</td>
<td>Percussion; Centre Percussion Ensemble</td>
</tr>
<tr>
<td>Mark Kano</td>
<td>Voice</td>
</tr>
<tr>
<td>Zachary Klobnak</td>
<td>Organ</td>
</tr>
<tr>
<td>Timothy Lake</td>
<td>Banjo</td>
</tr>
<tr>
<td>Catherine “Cacey” Nardolillo</td>
<td>Voice</td>
</tr>
<tr>
<td>Denis Santos</td>
<td>Flute</td>
</tr>
<tr>
<td>Meg Saunders</td>
<td>Violin, Viola</td>
</tr>
<tr>
<td>Dudley Spoonamore</td>
<td>Trombone</td>
</tr>
<tr>
<td>Misty Tolle</td>
<td>French Horn</td>
</tr>
<tr>
<td>Kasey Webb</td>
<td>Mandolin, Fiddle</td>
</tr>
<tr>
<td>Elizabeth Wolfe</td>
<td>Head of Piano Studies and Accompanying</td>
</tr>
<tr>
<td>Daniel Worley</td>
<td>Guitar, Digital Music, Composition</td>
</tr>
</tbody>
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