

REQUEST FOR MAJOR/MINOR REQUIREMENT SUBSTITUTION

Students must complete this form in order to substitute a course for a specific requirement in a major or minor. Please list the specific requirement you are requesting a substitution for and the course you would like to substitute. Next, take the form to the appropriate Program Committee Chair who must complete the "Rationale" section and approve the substitution. Finally, take the form to Associate Dean Dunn for approval and return the form to the Registrar's Office. Normally, substitutions for major/minor requirements must be approved prior to taking the substitute course. Note that a course may not fulfill more than one major/minor requirement.

Major or Minor for which a substitute is sought:

List the requirement for which a substitute is sought:

List the substitute (course number and title):

Rationale (to be completed by the Program Chair):

The program committee has discussed and approved this substitute:

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Student

ID Number

Date

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Program Committee Chair

Date

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Associate Dean of the College

Date

Return completed and signed form to the Registrar's Office.