STAFF CONGRESS

MINUTES

December 14, 2005

Members of Staff Congress met on December 14th in Boles Hall. Those attending included: Patrick Noltemeyer, Adam Johnson, Donna Phillips, Dotti Rinehart, Glenda Beaven, Johnny Short, Marlene Settles, Marvin Eaton, and Laura Keown.

The group approved the minutes of the November 16, 2005 meeting.

Alex McAllister, Chair of the Instructional Technology Resources committee of the College Council presented information on a proposed change to campus email addresses. Student email addresses have changed their format this school year and his committee has been asked to make a recommendation regarding changing the format of faculty and staff email addresses as well. The format would be similar to the students’ format using the recipient’s preferred name and last name, separated by a dot, followed by the normal @centre.edu. This change would likely be phased in and for a good while email sent to old addresses would be automatically forwarded to the new address. The reasons for the change include moving to an industry standard and to avoid “messy” email addresses. Alex is looking for any comments on the proposed change. He agreed to present this information at the next full Staff Congress meeting.

Dotti reported on progress with the Staff Appreciation event. After working with a sub-committee, the plans are as follows. Hold event on possibly one of the last Wednesdays in March. Locate event perhaps on the first floor of the Warehouse – especially if event is held during Spring Break. Include lunch of soup and sandwich. Hopefully some kind of entertainment. Would like to have something (mug?) to give to all attendees as well as some type of drawing/give-away. This sub-committee will continue to work on these ideas and will report again at the January meeting. Any additional ideas are welcome and should be submitted to the sub-committee.

The members were given a copy of a proposed letter from Staff Congress to Kay Drake regarding an extension of the Flexible Spending Plan benefits to cover allowable costs incurred in January, February, and March following the plan year. A few slight suggestions were made. Glenda and Dotti will give the letter to Kay before the end of January.

Dotti presented President Roush’s response to our request for more data on the Staff Compensation project. Along with his letter, he sent a document on the project from Kay Drake. We are requested to review both the letter and the document for discussion at the January meeting.

It was reported that Jamey Elliott has resigned from Centre College – effective by the end of December – and accepted a position with the Legal Aid Society in Louisville. It was
decided to ask Ann Young to take Jamey’s place on the Steering Committee since she was the next highest vote-getter in the most recent election. Glenda and Dotti will inform Ann.

Clarence Wyatt will be contacting us about upcoming workshops with the Strategy group. Dotti encouraged as many as possible to attend.

It was decided to not hold a full Staff Congress meeting in January. Rather, that was scheduled for February 8, 2005 at 9:00am. The next Steering Committee meeting will be January 18, 2005 at 3:00pm.

Dotti reported that memorials as approved by the group had been made.

Dotti reported on the retractable ID holders. She has ordered the correct type of key chains. They will be passed out soon to all in Facilities Management.

The meeting was adjourned.