Staff Congress Minutes February 10, 2010 Members present: Susan Kirkpatrick, Amy Wilson, Carrie Frey, Mary Beth Garriott, Megan Noltemeyer, Meredith Sizemore, Mona Wyatt, Gary Bugg, Charlotte McConaha, Kathy Miles, Cheryl Coulter

Approval of December Minutes: Kathy Miles moved to approve minutes and Gary Bugg seconded the motion.

Committee Reports: None

New Business:

Staff Spring Madness:

- Susan Kirkpatrick will send the Cornhole team solicitation e-mail from last year to Carrie Frey
- Scoring of cornhole tournament was a problem last year. Dave Frey and Carrie Frey will supervise the tournament and explain the scoring.
- Mike Archer will be performing at the Staff Spring Madness event. Mona will check to see if it will be okay to use Mike’s microphone for announcements during the event.
- Megan and Kathy will begin soliciting for door prizes.
- Sodexho will only donate the chili and pimento cheese this year; no chips or paper products.
- Since Sodexho will not donate the chips or paper products, Susan will check on the cost of a basic lunch and ask for two side items. Staff Congress will then cover these items in lieu of favors.
- Susan will buy a few more boxes of crackers as we ran short last year.
- Charlotte is donating 30 table cloths for the event.
- Staff Congress members will have total number of staff attending from each department by the end of February.
  - Mona Wyatt-Old Centre
  - Meredith Sizemore-Boles
  - Meredith Sizemore-Wiseman
  - Susan Kirkpatrick-McReynolds
  - Gary Bugg-Horky House
  - Megan Noltemeyer-Alumni House
  - Susan Kirkpatrick-Post Office
  - Susan Kirkpatrick-Breeze House
  - Mona Wyatt-Campus Center
  - Susan Kirkpatrick-Olin
  - Kathy Miles-Young Hall
  - Mary Beth Garriott-Crouse
• Bingo Game
  o Mary Beth will check with Title Town
  o Facilities might also have a game that could be used.
  o Everyone will play 3 rounds and 3 prizes will be reserved for the winners.

• Since Staff Congress is running short on funds, Susan will ask John Cuny and President Roush for an increase in funds for the coming year.

Other Business:

• Staff event: Carrie Frey will check on the following possibilities
  o Legends-cheaper tickets?
  o Red Mile-Fireworks end of July
  o Keeneland-April

• Sick Days
  o Facilities management employee had to take a PTO day, rather than a sick day his/her child was sick.
  o In the new handbook- spouse and child are both included.
  o FMLA-decided upon case by case
  o If sick time is used up-FMLA requires use of PTO time.
  o Susan will contact Kay for some clarification of POT, sick time and FMLA.
  o Could an e-mail be sent out clarifying changes to the Handbook? Susan will contact Kay to ask for this clarification for all employees.
  o Mona suggested that a copy be made available online with changes highlighted

• Mary Beth Garriott brought up some issues that occur for international students
  o Staff often takes care of these students
  o There are no formal support systems for breaks, after graduation, etc.
  o An orientation process when students arrive would be helpful with continued follow-up throughout their career at Centre.
  o Susan will share this with Senior Staff
  o Mary Beth will compile a list of past issues.

Megan moved to adjourn, Mona seconded the motion.

Date and time of next meeting will be March 15 at 3pm.