Staff Congress Minutes December 2, 2009

Members present: Susan Kirkpatrick, Amy Wilson, Carrie Frey, Mary Beth Garriott, Megan Noltemeyer, Meredith Sizemore, Mona Wyatt, Gary Bugg, Charlotte McConaha, Kathy Miles

Approval of November Minutes: Megan Noltemeyer moved to approve minutes and Mona Wyatt seconded the motion.

Committee Reports:

Community and Diversity: Kathy Miles

J.H. Atkins will send the online Diversity Calendar to anyone who is interested in seeing it.

Diversity among the faculty and among different majors is being surveyed.

Sexual Harassment: Amy Wilson

The statistics for the sexual harassment survey will be available.

The Sexual Harassment may propose a convocation on sexual harassment for next year.

New Business:

• Raise letters went out in the summer
• A suggestion was made that a reminder could go out concerning the salary freeze.

• John Roush indicated at the Full Staff Congress meeting in September that raises were to be a part of the 2010/2011 budget.
• Susan Kirkpatrick will send a thank-you to Kay Drake for the Health Screenings.

• A smoking cessation plan is a possibility for the Centre campus.
• Kay Drake may offer financial planning classes.

• Gary Bugg asked about tenure for staff members
  o There used to be a tenure process for some staff members.
  o These staff members could be approved for a sabbatical, but also were required to undergo a review process.
• Meredith will ask Kay Drake about tenure and sabbaticals for staff

Old Business:

• Staff to student ratio. There is not enough information on how these statistics are put together to take this information to extended senior staff.
  • Our staff to student ratio should be compared to that of other ACS schools
  • How are employees defined, ie. Professional, managerial, administrative and executive.
  • What is the comparison with other top 50 liberal arts schools of the same size as Centre College?

• Susan Kirkpatrick e-mailed Patrick Noltemeyer to ask about a staff representative being included in the Board meetings.
  • Faculty members are included as ex-officio members. Alumni members also serve in this capacity, as do student members.
  • The Staff Congress President has been included in Extended Senior Staff meetings.
  • Staff Congress will wait until the fall of 2010 to approach the President again to ask about inclusion of a staff representative at the Board meetings.

Upcoming Events:

• Staff Spring Madness

• Susan will send out notes from last year’s Staff Spring Madness event.

Date and time of next meeting will be announced after the holidays.