ACS Student Development and Engagement Grants
2004 Request for Proposals

The Associated Colleges of the South Environmental Program invites individuals from ACS institutions to submit proposals for Student Development and Engagement grants. Innovative interdisciplinary and inter-institutional collaboration is encouraged. Grants will be provided to support activities in the following areas:

**Student Leadership and Engagement** – The Alliance will fund projects that create special student environmental programs, drawing on ACS and outside faculties, with the aim of identifying and refining student environmental interests and leadership capabilities. Grants are available for environmental projects that promote student involvement and awareness. These grants are available to students, faculty, and staff. A maximum of $1000 will be awarded per grant. A $500 cap applies to grants for research and scholarship. Priority will be given to projects that benefit many students or the broader community, and proposals that largely benefit only the grant recipient will not be funded.

**Environmental Careers** – The Alliance will assist ACS institutions in preparing students for environmental careers (i.e., in identifying, documenting and publicizing career opportunities), and in reviewing and enhancing academic curricula to allow students to take better advantage of existing opportunities. The ACS alliance will fund projects that aim to coordinate student internship, research, and career opportunities to increase the potential for interested students to further their environmental pursuits. These grants are open to the career services staff, among other staff, students, and faculty at ACS institutions. A maximum of $1500 will be awarded per grant.

**Campus-Community Partnerships** – Funding is available for the creation of partnerships with off-campus individuals or organizations that possess expertise or resources not available on campus to help students reach environmental goals. Students, faculty, and staff at ACS institutions may apply. A maximum of $500 will be awarded per grant.

**Circuit Rider Program** – The goal of this program is to expand awareness and share information about student environmental initiatives among ACS institutions. The Alliance will fund circuit riders who will visit or otherwise engage other member institutions to establish a network of inter-institutional student support for the Alliance. Students, faculty, and staff are all welcome to apply. A maximum of $500 will be awarded per grant.

**Priority Considerations**
Priority will be given to proposals that satisfy several of the following criteria, although we do **not** expect proposals to satisfy all of these criteria: The project …

- **will involve collaboration/consultation among ACS institutions** (additional circuit rider funds of up to $500 are available for this purpose; please consider including a circuit rider addendum to your proposal to meet this criterion);
• will be financially supported by the home institution through matching funds;
• is written and initiated by students and/or student organizations (except career grants);
• will reach many students or the broader community;
• is a new initiative that has not previously received funding; and
• is submitted from an institution that has not received Student Development and Engagement funds this year.

The Proposal Document
1) A maximum of three pages, single-spaced, 12-point font, one-inch margins.
2) Introduction: Goals and justification for SDE Alliance approval. Please carefully consider which ACS Alliance directives match your project goals. See the ACS environmental website (www.colleges.org/~enviro) for related grant opportunities from other ACS Environmental Alliances.
3) Project Description: Activities, timetable, budget and justification for each line item. Detail any matching institutional resources.
4) Evaluation and Dissemination: State how the success of the project will be evaluated. State how the project will be publicized within the ACS for possible use as a model. Remember: additional “Circuit Rider” funds are available to allow individual(s) to travel to other ACS institutions to share information about projects or to invite other ACS representatives to their campus.
5) Institutional Approval: Confirmation e-mail or letter from ACS Faculty Fellow or Senior Academic Administrator is required prior to proposal consideration.
6) Personal Statement: The individual submitting the proposal should provide a resume or personal statement including academic background, involvement in campus and community activities, and career goals.
7) Final Report: A Written report must be submitted within 60 days of the end of the project. This report should state how the goals were met, include an expense budget with receipts, and explain how the information was disseminated.

Submission
Please send your proposal as a Microsoft Word or Adobe PDF attachment via email by 5:00 p.m. on the deadline date to SDE Alliance Director David Anderson at David@Centre.edu. You will be notified by e-mail that your proposal has been received.

Review
Final proposals will be reviewed and voted on by Alliance representatives who are not members of the applicant’s institution. Notification of grant approval will be provided via email within two weeks of the deadline.

Deadlines
(You may select either one. Roughly half of the available funds will be allocated to each deadline, depending on the quality of applications at the first deadline.)

Monday, October 4, 2004
Monday, November 29, 2004